



JOB DESCRIPTION AND PERSON SPECIFICATION

FIXED-TERM CLASSTEACHER

POST TITLE: FIXED-TERM CLASSTEACHER

SALARY: M1 – M6 MAINSCALE

REPORTS TO: HEADTEACHER, ASSISTANT HEADTEACHERS

Grappenhall Heys is an outstanding and popular Community Primary School, situated in South Warrington. We have wonderful well-motivated pupils, a highly skilled, supportive and committed staff and Governing Body, inspirational senior leaders, supportive parents and strong links with the community.

Our Governors wish to appoint a committed, highly motivated, dedicated and caring Classteacher to join our wonderful team. ECTs are encouraged to apply.

Hours / working pattern:

Full time fixed-term post from 1st September 2024 until 31st August 2025.

What we will offer:

We are able to offer wonderful, well-behaved and engaged children. You will also be given the opportunity to work within a great team of people.

Application Process:

Applicants should complete an application form which can be found on the school website www.grappenhallheys.co.uk under Contact Us, Current Job Vacancies.

Completed application forms should be emailed for the attention of Ms K Jackson to: grappenhallheys_primary@sch.warrington.gov.uk

Shortlisting and Interview Details:

Application Deadline - Tuesday 16th April 2024

Shortlisting will take place on Wednesday 17th April 2024.

Lesson observations for shortlisted candidates: Monday 22nd April 2024 .

Interviews (following successful lesson observation and by invite only) Wednesday 24th April.

We warmly invite potential candidates to visit our school by appointment, on Monday 25th March 2024 at either 9.30 or 15.30. Please call or email school at grappenhallheys_primary@sch.warrington.gov.uk or 01925 212540 to book your preferred time.

Safeguarding Information:

Our school is fully committed to safeguarding and promoting the welfare of all of our children and we expect all staff and volunteers to share the same commitment. The above post will be subject to enhanced DBS checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974.

Online checks of shortlisted candidates may be obtained which forms part of our Safer Recruitment procedures and KCSIE Guidance.

PURPOSE OF THE POST

In addition to the Conditions of Employment laid down in the current DfE School Teachers' Pay and Conditions Document, you will be required to carry out the following duties:

- To undertake the teaching of designated students and associated duties according to the National Curriculum, other statutory curriculum requirements and within the framework of whole School and Local Authority policies, local agreements and statutory regulations.
- To take an appropriate share of responsibilities attached to teachers generally within school with the teaching and supervision of students, the preparation and marking of work, monitoring of student progress, team planning and development of school as a whole.
- To secure high standards of learning outcomes for all students through effective teaching.

MAIN DUTIES AND RESPONSIBILITIES

- Teach to the highest possible standard in the appropriate curriculum areas as agreed with the Headteacher.
- Ensure that the quality of teaching and learning in lessons is of the highest possible quality.
- Ensure high quality classroom management and maintain good classroom discipline.
- Closely monitor student's progress against predetermined targets.
- Keep records of student achievement and progress.
- Set and mark homework / extended learning tasks according to whole school policy.
- Adopt a growth mindset approach to learning, developing student independence, self-sufficiency and resilience.
- Maintain high expectations of students and ensure that teaching approaches and materials are commensurate with student capability so that the optimum standard of student achievement is reached.
- Participate in planning, development of appropriate syllabuses, resources and schemes of work.
- Promote high standards of literacy and numeracy.
- Share the responsibilities required to enable the team to function successfully.
- Attend and contribute to meetings.
- Implement all aspects of whole school Assessment, Recording and Reporting Policy including completion of Interim Reports, other assessment, recording and reporting requirements and attending Progress Evenings to discuss student progress with parents.

ADDITIONAL

- We all have a responsibility for providing and safeguarding the welfare of children and young people we are responsible for or come into contact with.
- Collectively, we share and co-develop best practice for the benefit of all pupils and the wider community.
- We promote the employment of people with disabilities and will make adjustments considered reasonable to the above duties.

- You will have the opportunity to access the very best professional development and therefore may be required to attend, from time to time, training courses, conferences, seminars or other meetings.
- This job description is not an exhaustive list of duties and the post holder will be required to undertake any other reasonable duties discussed and directed by the line manager.
- We empower our colleagues to enable our students and pupils to meet the highest possible standards, and we recognise that all our staff have a role in improving student outcomes.
- The contents and allocation of particular responsibilities and duties may be amended after consultation from time to time as part of a broader structural review.
- We have an established framework of core principles and practice to which we all work to.
- It is a condition of your employment you are expected to adhere to our policies, procedures and guidelines.

PERSON SPECIFICATION

The following qualities are all deemed fundamental to the requirements of the post. The school will, therefore, be seeking evidence of these in the selection process, which will include the application, observation, interview, pre-employment checks and references.

Grappenhall Heys Community Primary School is seeking to appoint highly skilled, dynamic, flexible and committed staff with the potential to help us realise our vision and strategic objectives. The appointing panel will, therefore, require sufficient evidence of ability and achievement in each of the following areas in order to make an appointment.

Category	Essential	Desirable	Evidence
Qualifications			
Qualified to teach and work in the UK	✓▪		Application form
Degree Status and QTS	✓▪		
Knowledge and understanding			
Experience of raising attainment in a inclusive classroom environment	✓▪		Application form
Evidence of continually improving the teaching and learning of the subject through schemes of work and enrichment activities	✓▪		
To be able to use IT as a vehicle for effective learning and teaching	✓▪		Interview
Clarity of purpose and student-centred vision	✓▪		Portfolio of work
Understanding of the strategies needed to establish consistently high aspirations and standards of results and behaviour	✓▪		

Commitment to the safeguarding and welfare of all students and providing equality of opportunity	✓▪		References
Skills and attributes			
High expectations for accountability and consistency	✓▪		Application Interview Portfolio of work References
Resilience, motivation and commitment to driving up standards of achievement	✓▪		
Motivation to continually improve standards and achieve excellence	✓▪		
Enthusiastic, confident, positive, self-motivated and determined	✓▪		
Effective and systematic behaviour management, with clear boundaries, sanctions, praise and recognition	✓▪		
Good interpersonal and communication skills	✓▪		
Work well under pressure	✓▪		
Works effectively alone and as part of a team	✓▪		
Commitment to the safeguarding and welfare of all students and providing equality of opportunity	✓▪		
Develop positive relationships and acts as a role model to staff and students	✓▪		
Good planning and organisational skills with the ability to manage conflicting demands and meet deadlines	✓▪		
Shows commitment to a supportive, coaching culture	✓▪		
Commitment to ongoing personal and professional development	✓▪		
Core			
Able to work flexibly including some travel to training venues.	✓▪		Interview
The post holder will be subject to an enhanced Disclosure & Barring Service check.	✓▪		

Prior to confirming an appointment with school, individuals are asked to complete a medical questionnaire in order that the Local Authority Occupational Health provider can ascertain their medical fitness for the post	✓▪		Pre-employment checks
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Thank you for taking the time to read the specifics for our Teacher vacancy; we look forward to receiving your application and wish you the best of luck.

